



## **Position Announcement**

---

**Western Connecticut State University  
School of Professional Studies  
Center for School Safety & Crisis Preparation  
Regional School Safety Coordinators  
Multiple Positions**

Western Connecticut State University is pleased to announce applications are being accepted for Regional School Safety Coordinators for our Center for School Safety & Crisis Preparation. We currently have four (4) positions available – one position for each of the following regions: West; North Central, Northeast; Southeast, These positions will primarily report to an office located within their region. However, they will be required to periodically report to WCSU’s campus for trainings, meetings, etc.

WCSU is committed to enhancing our diverse university community by actively encouraging people with disabilities, members of LGBTQIA and BIPOC communities, veterans, and women to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion.

The Connecticut Center for School Safety and Crisis Preparation serves as a school crisis and safety resource to schools across the entire state of Connecticut. Specifically, the mission of the Center is to conduct research, training, and offer technical assistance on student resilience, school crisis, trauma-informed schools, and other topics relevant to school safety. The Connecticut Center for School Safety and Crisis Preparation will liaise with leaders and stakeholders throughout the state. More information on the Center can be found at <https://www.wcsu.edu/schoolsafetycenter/>

The Regional School Safety Coordinator will take direction from the Director and execute the regional operational initiatives of the Connecticut Center for School Safety and Crisis Preparation. The position requires strong leadership abilities to collaborate with external stakeholders and coordinate with approximately 40 school districts within their region. A primary responsibility involves leading a regional crisis team maintaining congruity with the National Incident Management System (NIMS) and the Dept. of Emergency Management and Homeland Security (DEMHS). Long-term continuation of this position is contingent upon WCSU receiving additional funding from the Department of Emergency Services and Public Protection (DESPP).

- Works with the Director and other staff to develop and maintain a central clearinghouse of curricula and other educational programs which are known to reduce school violence, improve school safety, improve recovery, and improve resiliency for students and staff after a disaster.
- Integrates operations with the National Incident Management System (NIMS) in alignment with the Dept. of Emergency Management and Homeland Security (DEMHS) as it relates to prevent, protect against, mitigate, respond to, and recover from school incidents.
- Exhibits strong leadership abilities to effectively: Collaborate with school districts in the field to build and maintain relationships; Establish and maintain a regional crisis team in the assigned region of the state; Lead and coordinate the regional crisis team; Activate and coordinate membership for crisis response;



## Position Announcement

---

Establish monthly meeting schedule and agenda; Debrief incidents; Provide professional development training for team members.

- Provide consultation to school districts within the region on the following: Technical assistance on safety and prevention approaches; Emergency operation planning, training, and exercising in alignment with DEMHS; Threat assessment management and processes for both facility and behavioral assessments.
- Builds collaborative efforts throughout the region with other key stakeholders to achieve the Center's mission.

**Qualifications:** Bachelor's degree in homeland security, law, education mental health, or closely related field is required. A Master's degree in these fields is preferred. Four (4) years of experience working in a school (ex. teacher, counselor, psychologist, or social worker) or assigned to a school as a School Resource Officer or appropriate school safety background. Relevant certificates from FEMA or closely related agencies specializing in disaster response. A demonstrated record of successful supervisory leadership skills. Knowledge of web technologies and implementing collaborative strategies.

**Salary & Benefits:** The minimum starting salary is \$74,892 and is commensurate with candidates' experience. WCSU offers a comprehensive benefits package. Additional information on benefits can be found at [www.wcsu.edu/hr/benefits/](http://www.wcsu.edu/hr/benefits/). Must be eligible to work in the U.S. as sponsorship for a work visa will not be provided for this position.

**Application Process:** Prospective candidates must submit a cover letter, specifying a desired primary Region and a contingent Region, a resume, and the names and contact information for three (3) professional references. Email your application materials in (PDF or Word format only) to Ms. Peggy Boyle, University HR Administrator – Recruitment & Labor Relations. In subject line of email reference: Your Last Name – CSS Regional Director. Application materials must be emailed to: [hrpositions@wcsu.edu](mailto:hrpositions@wcsu.edu). Application review will begin immediately and continue until the positions have been filled.

State and Federal requirements expect that organizations with 100 or more employees invite applicants to self-identify gender and race. We kindly request all applicants to complete the Affirmative Action Data Questionnaire via the following link. <http://wcsu.edu/diversity/affirmative-action-data-questionnaire/>. Any questions may be directed to Ms. Keisha Stokes in the WCSU Office of Diversity and Equity at [stokesk@wcsu.edu](mailto:stokesk@wcsu.edu). Completion of this data will not affect your opportunity for employment, or terms or conditions of employment. This form will be used for reporting purposes only and will be kept separate from all search records and only accessed by the Office of Diversity and Equity.

**Western is an Affirmative Action Equal Opportunity Educator/Employer**